

LBS Institute of Technology for women Poojappura
Sealed Quotation Invitation for Industrial Visit of S7CS2

Quotation No. I.V. CS2/2023 dt 01-08-23

Quotation inviting date: 01-08-2023

Quotation closing date on 07-08-2023 at 1.00pm

Quotation opening date on 07-08-2023 at 2.00pm

Sealed quotations are invited for the conduct of Industrial visit to the places mentioned below. Quotations should be addressed to Principal LBSITW Poojappura, Trivandrum. The decision of the Tour committee will be final and binding to all. The document contains three parts an Itinerary for Industrial Visit, Service requirements and Financial Spec. Only those tour agencies that completely satisfy our service requirements will be considered for financial spec evaluation.

Note: Special conditions if any or printed on quotation notice will not be applicable to the contract unless they are expressly accepted in writing by the undersigned. Quotations which do not satisfy the mandatory conditions will NOT be considered for tabulation. If there are not sufficient quotations which satisfy basic requirements, the authority will re notify the quotation.

CS2 ITENARY FOR INDUSTRIAL VISIT		
	OCT 13 2023 FRIDAY	Departure to Panvel from Trivandrum railway station
DAY 1	14-10-2023 SATURDAY	JOURNEY
DAY 2	15-10-2023 SUNDAY	Travel to Mumbai(bus) Fresh up and breakfast Sightseeing (Gateway of India, Marine Drive by bus) Departure to Jodhpur
DAY 3	16-10-2022 MONDAY	Jodhpur-Jaisalmer (train) Sightseeing (Jaisalmer Fort, Camel Safari) Stay in camp

DAY 4	17-10-2022 TUESDAY	Jeep safari to see Sun rise Jaisalmer-Jodhpur Departure to Delhi
DAY 5	18-10-2022 WEDNESDAY	Arrival at Delhi freshen up and breakfast Sightseeing (India Gate, Rashtrapathi Bhavan, Qutab Minar, Akshardham Temple) Industrial Visit at Xicom Technologies Ltd, Janakpuri, New Delhi. Departure to Manali.
DAY 6	19-10-2022 THURSDAY	Arrival at Manali explore Manali(Jogni Falls, Hadimba Temple, Club house etc.) Shopping at Mall Road Overnight stay in hotel
DAY 7	20-10-2022 FRIDAY	Manali sightseeing at 6:00 AM by local jeep Visit Solang valley(try adventure sports like quad biking , snowmobiling, Solang Ropeway) Departure to Rishikesh
DAY 8	21-10-2022 SATURDAY	Arrival at Rishikesh freshen up and breakfast Trekking, Visit Lakshman jhula and do White river rafting. Night campfire. Overnight stay in camp
DAY 9	22-10-2022 SUNDAY	Proceed to Delhi Shopping at Sarojini market Overnight stay in hotel
DAY 10	23-10-2022 MONDAY	Proceed to Agra sightseeing (Taj Mahal, Fort) and Fatehpur Sikri
DAY 11	24-10-2022 TUESDAY	Departure to Trivandrum

Service Requirements

1. Semi Volvo A/c luxury buses (1 bus- 51 seater). Date of registration of the buses should be 2019 January 1 or later, with seats for all students, staffs and parent.
2. Tent accommodation at Kasol. Probable list of hotels and contact details should be submitted along with quotation (minimum three options with contacts should be provided).Once the tender is awarded, the tour operator should confirm accommodation at one of the hotels/tents mentioned in quotation.
3. 3 star Category Hotel for fresh-up at Mumbai, Delhi, Manali. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
4. All Toll, Parking, Driver Bata, Guide charge and travel for medical reasons should be met by tour operators.
5. 4 Sharing room for students in hotel.

6. 2 Double Rooms for faculty and family/parent in hotel and tent.
7. Resort type tent facility at Jaisalmer and Rishikesh with adequate room for students. Separate rooms required for Staffs, Family and parent.
8. The number of students to be accommodated in each tent should be limited to 4
9. Trekking, DJ and campfire at Rishikesh.
10. Tent stay with activities at Rishikesh.
11. Resort type tent stay with activities and camel safari at Jaisalmer (camel safari cost should be included).
12. Resort type tent stay with activities and river rafting at Rishikesh (rafting cost should be included).
13. Provide Breakfast, Lunch and Dinner on camping places (Jaisalmer and Rishikesh) and the expenses should be included in quote.
14. Provide Breakfast, Lunch and dinner on Day 8, Breakfast on Day 9 at Rishikesh. The expense for Breakfast, lunch and dinner for Day 8 and Breakfast and lunch on Day 9 also should be included in quote. (Menu should be attached).
15. Provide adequate travel for all sightseeing (like providing jeep facilities at hill-station, desert safari etc.)The quote should include the travel cost of all travels during the tour(other than to and fro train journey)
16. All the above mentioned (in itinerary) entry tickets should be provided (Taj Mahal and all other site-seeings).
17. Mineral water should be provided throughout the journey for all (staffs along with families, parents, and students), throughout the journey including train journey.
18. Restaurant details/facility should be provided for Breakfast, Lunch, Snacks and Dinner at every point of the journey, where the food bill is met by students.
19. Breakfast, lunch, snacks and dinner for staff, family and parent must be provided on time and bill be met by tour operators (including train journey).
20. Medical facilities must be provided at all points of travel and the details of doctor/hospital must be provided at each point.
21. All other emergencies should be met by the tour operators.
22. Provide travelling facilities for industry visit.
23. Must have a registered office in Trivandrum. Should attach a copy of the respected company's TAN card/PAN*. Attach copy of registration details.
24. All the fresh-up facilities must be provided in adequate number whenever required(All fresh up facilities and rest stops should be hygienic)
25. At least 2-3 authorized representatives of tour operators possessing good behaviour and gentleman ship should accompany us throughout the journey.
26. The quote must be inclusive of insurance cover of minimum of 1 lakh for death/permanent disability and Rs 25000/ for hospitalization due to accident during and above mentioned tour for any staff or student
27. Tentative number of participants is (46 students) + (3 staff (2 kids)=5) Total = 51. The number of students may increase or decrease, but the rate per student fixed at the time of tender will be applicable for inclusion/exclusion of students, from the agreed number of participants.
28. The rate should exclude train tickets(Departure and Arrival train tickets are already met by students).

PRINCIPAL

*Should submit relevant copies of all documents.

Sl.no:	Place	Details of Hotel, including Phone No, and Address.

Details of tour programs conducted for professional colleges in the same route.

SL NO	COLLEGE NAME	CONTACT NO FOR FEEDBACK
1.		
2.		
3.		

Financial Specification

The payment for the conduct for the Tour will be given as follows:

1. First Instalment - 30% of the Total amount as advance at the time of signing the agreement.
2. Second Instalment - 30% of the Total amount after booking hotel accommodation and on production of proof for the same.
3. Third Instalment - 20% of the Total amount at the commencement of journey.
4. Last Instalment - 20% after the successful completion of tour and if the accompanying Faculty (Team Leader) and student coordinators recommend it.

Weaccept all the terms and conditions mentioned above and our rate/student is Rs.....(In words)

Place:

Signature

Date:

Name & Address of
Tour operator
(Office seal)

