

# **LBS INSTITUTE OF TECHNOLOGY FOR WOMEN POOJAPPURA**

## **Sealed Quotation Invitation for Industrial Visit of S7 IT**

Quotation No.I.V. IT /2023 dt 01/08/23

Quotation inviting date : 01/08/-2023

Quotation closing date on 07/08-/2023 at 1.00pm

Quotation opening date on 07/-08-/2023 at 2.00pm

Sealed quotations are invited for the conduct of Industrial visits to the places mentioned below. Quotations should be addressed to Principal LBSITW Poojappura, Trivandrum. The decision of the Tour committee will be final and binding to all. The document contains three parts: an Itinerary for Industrial Visit, Service requirements and Financial Specifications. Only those tour agencies that completely satisfy our service requirements will be considered for financial specific evaluation.

Note: Special conditions if any or printed on quotation notice will not be applicable to the contract unless they are expressly accepted in writing by the undersigned. Quotations which do not satisfy the mandatory conditions will NOT be considered for tabulation. If there is not sufficient quotations which satisfy basic requirements, the authority will re notify the quotation.

## IT DEPARTMENT ITENARY FOR INDUSTRIAL VISIT Ahmedabad-Jaisalmer-Agra-Rishikesh-Manali-Delhi (12D)

| DAY   | DATE            | TIME     | DESTINATION | ACTIVITIES  |
|-------|-----------------|----------|-------------|---|
| DAY-0 | 17-10-23 (Tue)  | 04.05pm  | Ahmedabad   | Boarding Train at Trivandrum Railway Station (Gandhidham Express)   |
| DAY-1 | 18-10-23 (Wed)  | Full Day | Ahmedabad   | TRAIN   |
| DAY-2 | 19-10-23 (Thur) | 06.40am  | Ahmedabad   | Arrival at Ahmedabad <ul style="list-style-type: none"> <li>● Transfer to Hotel, Breakfast</li> <li>● Industrial Visit to Company</li> <li>● Sight-seeing               <ul style="list-style-type: none"> <li>➤ Sabarmati Ashram</li> <li>➤ Adalaj Stepwell</li> <li>➤ Kankaria lake</li> <li>➤ Sardar Vallabhbhai Patel National Memorial</li> </ul> </li> <li>● Drop at Railway Station(Sabarmati Jnctn)</li> <li>● Boarding Train 11pm to Jaisalmer(Sabarmati-Jaisalmer Express)</li> </ul> |
| DAY-3 | 20-10-23 (Fri)  | 12.30pm  | Jaisalmer   | Arrival at Jaisalmer <ul style="list-style-type: none"> <li>● Transfer to Camp, Lunch</li> <li>● Jaisalmer Explorations</li> <li>● Camel Ride,mud huts</li> <li>● Rajasthan Culturals</li> <li>● Overnight stay in camp</li> </ul>  |
| DAY-4 | 21-10-23 (Sat)  | 11.00am  | Bikaner     | <ul style="list-style-type: none"> <li>● Early morning Desert Beach Safari</li> <li>● Sightseeing               <ul style="list-style-type: none"> <li>➤ Jaisalmer Fort</li> <li>➤ Bada Bagh</li> <li>➤ Gadisar Lake</li> <li>➤ Kuldhara Village</li> </ul> </li> <li>● Moving to Bikaner by bus</li> <li>● Boarding Train 11pm to Agra (Bikaner-Howrah Express)</li> </ul>   |
| DAY-5 | 22-10-23 (Sun)  | 08.35am  | Agra        | Arrival at Agra <ul style="list-style-type: none"> <li>● Transfer to Hotel,Breakfast</li> <li>● Sight-seeing               <ul style="list-style-type: none"> <li>➤ Taj Mahal</li> <li>➤ Agra-Fort</li> <li>➤ Buland Darwasa</li> </ul> </li> <li>● Departure to Rishikesh in Evening by Bus (8.00pm)</li> </ul>  |

|        |                 |                            |            |   |
|--------|-----------------|----------------------------|------------|---|
| DAY-6  | 23-10-23 (Mon)  | 05.00am<br>(Expected Time) | Rishikesh  | <ul style="list-style-type: none"> <li>● Visiting Robbers Cave(Dehradun)</li> </ul> Arrival at Rishikesh <ul style="list-style-type: none"> <li>● Transfer to Camp Fresh-up, Breakfast</li> <li>● Sight-seeing</li> <li>● Waterfall Trekking</li> <li>● Lunch</li> <li>● Night Campfire</li> <li>● Overnight Stay in Camp</li> </ul>  |
| DAY-7  | 24-10-23 (Tue)  | Full Day                   | Rishikesh  | <ul style="list-style-type: none"> <li>● Breakfast</li> <li>● Sightseeing <ul style="list-style-type: none"> <li>➢ Neer Garh Waterfall</li> <li>➢ Janaki Sethu Bridge</li> <li>➢ Ram Jhula</li> </ul> </li> <li>● White River-rafting at Lakshman jhula</li> <li>● Departure to Manali from Rishikesh(3.00pm)</li> </ul>  |
| DAY-8  | 25-10-23 (Wed)  | 03.00am<br>(Expected Time) | Manali     | Arrival at Manali <ul style="list-style-type: none"> <li>● Transfer to hotel,Breakfast</li> <li>● Sight-seeing <ul style="list-style-type: none"> <li>➢ Beas River,Pandoh Dam (on way)</li> <li>➢ Pine forest</li> <li>➢ Koskar valley</li> <li>➢ Tibetan Monastery</li> <li>➢ Hadimba Devi Temple</li> </ul> </li> <li>● Mall Road Shopping</li> <li>● Night stay at hotel</li> </ul>  |
| DAY-9  | 26-10-23 (Thur) | Full Day                   | Manali     | <ul style="list-style-type: none"> <li>● Sightseeing <ul style="list-style-type: none"> <li>➢ Solang valley</li> <li>➢ Jogini Falls</li> <li>➢ Vashisht Temple</li> <li>➢ Atal Tunnel</li> </ul> </li> <li>● Overnight Journey to delhi(Bus) 4pm</li> </ul>   |
| DAY-10 | 27-10-23 (Fri)  | 02.00am<br>(Expected Time) | Delhi      | Arrival at Delhi <ul style="list-style-type: none"> <li>● Fresh Up , Breakfast</li> <li>● Sight-seeing <ul style="list-style-type: none"> <li>➢ Qutub Minar</li> <li>➢ India Gate</li> <li>➢ Akshardham Temple</li> <li>➢ Rashtrapati Bhavan</li> <li>➢ Raj Ghat</li> <li>➢ Lotus Temple</li> </ul> </li> <li>● Shopping at Sarojini Nagar/Palika Bazaar/Karol Bagh/Chandini Chowk</li> <li>● Departure to Trivandrum at 10.15pm (Nisamudheen Express)</li> </ul> |
| DAY-11 | 28-10-23 (Sat)  | Full Day                   | Trivandrum | TRAIN   |
| DAY-12 | 29-10-23 (Sun)  | 11:20<br>PM                | Trivandrum | Arrival at Trivandrum Central Railway Station   |

## Service Requirements

1. Semi Volvo A/c luxury buses (One nos-49 seater). Date of registration of the buses should be 2019 January 1 or later, with seats for all students and staff.
2. Hotel accommodation at Ahmedabad for fresh-up. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
3. Hotel/Tent accommodation at Jaisalmer with adequate room for students. Separate rooms required for Staff, Family and parents. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
4. Hotel accommodation at Agra for fresh-up. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
5. Resort/tent type accommodation at Rishikesh with adequate room for students. Separate rooms required for Staff, Family and parents. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
6. Resort/Hotel type accommodation at Manali with swimming pool. Probable list of hotels and contact details should be submitted along with quotation (minimum three options with contacts).
7. Hotel accommodation at Delhi for fresh-up. Probable list of hotels and contact details should be submitted along with quotation(minimum three options with contacts).
8. All the hotels/tent/resort must be 3 star category accommodation .Once the tender is awarded, the tour operator should confirm accommodation at one of the hotels/tents mentioned in the quotation.
9. Group of 4 Sharing rooms for students in hotels.
10. One Double Room for staff and family and 2 Single rooms for parents and Staff in a hotel/tent.
11. The number of students to be accommodated in each tent should be limited to 4.
12. Trekking, DJ and campfire at Rishikesh/Manali.
13. Resort stay with activities at Manali.

14. Soft-trek and accommodation at Rishikesh to be provided for minority students and staff who don't prefer Rishikesh trek.
15. Mention their activities also. At least one accompanying tour operator should be present with them.
16. Resort type tent stay with activities and river rafting at Rishikesh(rafting cost should be included).
17. Provide Breakfast and dinner for Day 8 at Manali(Menu should be attached) and Breakfast for Day 9(Menu should be attached).The expense for breakfast and dinner should be included in the quote.
18. Provide Lunch and dinner for Day 3 at Jaisalmer (Menu should be attached), Breakfast for Day 4(Menu should be attached).The expense for breakfast,lunch and dinner should be included in the quote.
19. Provide Lunch and dinner for Day 6 at Rishikesh(Menu should be attached) and Breakfast for Day 7(Menu should be attached).The expense for breakfast,lunch and dinner should be included in the quote.
20. Hotel facilities for Breakfast, lunch, snacks and dinner for students other than the aforesaid provisions at camps, should be provided and the bill will be met by students.
21. Provide adequate travel for all sightseeing (Providing jeep facilities at hill stations etc.)The quote should include the travel cost of all travels during the tour. (Other than to and fro train journeys).
22. All the above mentioned (in itinerary) entry tickets should be provided (Taj mahal and all other site-seeings).
23. Mineral water should be provided for all (staff along with families,parents, and students),throughout the journey including the train journey.
24. Restaurant details/facilities should be provided for Breakfast, Lunch,Snacks and Dinner at every point of the journey, where the food bill is met by students.
25. Breakfast, lunch, snacks and dinner for staff, family and parents must be provided on time and bills must be met by tour operators (including train journey).
26. Medical facilities must be provided at all points of travel and the details of a doctor/hospital must be provided at each point.

27. All other emergencies should be met by the tour operators.
28. All Toll, Parking, Driver Bata, Guide charge and travel for medical reasons.
29. Must have a registered office in Trivandrum. Should attach a copy of the respected company's TAN card/PAN\*. Attach copy of registration details.
30. All the fresh-up facilities must be provided in adequate numbers whenever required(All fresh up facilities and rest stops should be hygienic).
31. At least 2-3 authorized representatives of tour operators possessing good behaviour and gentlemanship should accompany us throughout the journey.
32. The quote must be inclusive of insurance cover of minimum of 1 lakh for death/permanent disability and Rs 25000/ for hospitalization due to accident during and above mentioned tour for any staff or student.
33. Tentative number of participants is (42 students)+(2 staff + 2 family members + 1 parent=5) Total = 47. The number of students may increase or decrease, but the rate per student fixed at the time of tender will be applicable for inclusion/exclusion of students, from the agreed number of participants.
34. The rate should exclude train tickets. (Departure and arrival train tickets are already met by students).
35. **Must have a registered office in Trivandrum. Should attach a copy of the respected company's TAN card/PAN\*. Attach copy of registration details.**

PRINCIPAL

\*Should submit copy of all relevant documents.

| Sl.no: | Place | Details of Hotel, including Phone No, and Address. |
|--------|-------|--|
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**Details of tour programs conducted for professional colleges in the same route.**

| Sl No | College Name | Contact for Feedback |
|-------|--------------|----------------------|
| 1.    |              |                      |
| 2.    |              |                      |
| 3.    |              |                      |

## Financial Specification

The payment for the conduct for the Tour will be given as follows:

1. First Installment -30% of the Total amount as advance at the time of signing agreement.
2. Second installment- 30% of the Total amount after booking hotel accommodation and on production of proof for the same.
3. Third installment 20% of the Total amount at the commencement of journey.
4. Last installment -20% after the successful completion of the tour and if the accompanying Faculty (Team Leader) and student coordinators recommend it.

**We.....accept all the terms and conditions mentioned above and our rate/student is Rs ..... (In words)**

Place

Signature

Date

Name & Address of  
Tour operator  
(Office seal)