

LBS INSTITUTE OF TECHNOLOGY FOR WOMEN, POOJAPPURA
THIRUVANANTHAPURAM
QUOTATION NOTICE

No. P/2220/LBT/2024

Dated: 05.06.2026


Quotation Number	P/2220/LBT/2024
Date and time of issuing of Quotation form	05.06.2026, 9.30 AM
Due date and time for receipt of quotations	Up to 11.06.2026, 2 PM
Date and time for opening of quotations	11.06.2026, 3 PM
Designation and address of officer to whom the quotation is to be addressed	PRINCIPAL LBSITW, POOJAPPURA, TRIVANDRUM.
Superscription: Student Record, Minor/Honour record and Attendance slip for LBSITW, Poojappura.	

Sealed quotations are invited by the Principal, LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram, Kerala, Pin-695012, for **Student Record, Minor/Honour record and Attendance slip** of LBSITW, Poojappura, as specified in the schedule attached below. The rates quoted should be for the printing and supply of the materials at the place mentioned above. The necessary superscription, Quotation number, due date for the receipt of quotations and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for the supply of **Student Record, Minor/Honour record and Attendance slip** for LBSITW, Poojappura should also be mentioned in your quotation. The sample copies can be checked from the office during office hours.

The prices quoted should be inclusive of all taxes, duties, charges etc. The quotationer shall also quote the percentage of rebate/discount if any offered by them against the materials.

Special conditions if any or printed on quotation notice will not be applicable to the contract unless they are expressly accepted in writing by the undersigned.




PRINCIPAL
Principal
LBS Institute of Technology
For Women
Thiruvananthapuram

SPECIFICATIONS

Sl No	Item	Quantity
1	Student Record	560 Nos
2	Minor/Honour Record	150 Nos
3	Attendance Slip	600 Nos (50 pages)

Copy to

- 1) College website, LBS Centre Website
- 2) Notice Board
- 3) O.C

To, Director
Sebastian, Smitha ES, P, AO