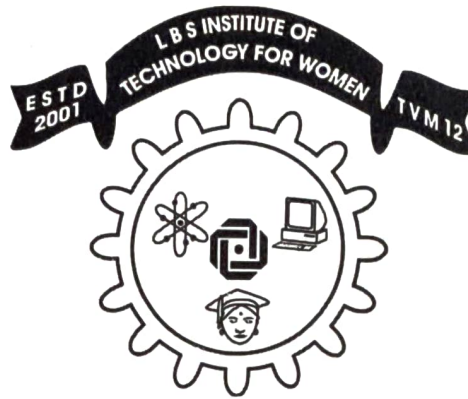


Tender for the “INTER COLLEGE TECHNO-CULTURAL FEST YAGNA DHRUVA’26”

LBS Institute of Technology For Women, Poojapura,
Thiruvananthapuram



Tender No: CU-YD26/LBSITW/2026

The Principal

LBS Institute of Technology For Women, Poojapura,
Thiruvananthapuram- 695012

Phone: 0471-2349232



TENDER FORM

From,

.....

.....

To,

The Principal

LBS Institute of Technology for Women Poojappura,
Thiruvananthapuram – 695 012

Madam,

I/We hereby tender to supply, under the annexed general conditions of contract; the whole of the articles referred to and described in the attached specification and schedule, as may be decided by the Principal, LBS Institute of Technology, Thiruvananthapuram at the rates quoted against the item. The articles will be delivered within the time and at the places specified in the schedule.

*I/We am/are remitting/have separately remitted the required amount of Rs. xxxxx/- (Rupees xxxxxxxx only) as Earnest Money.

Yours faithfully,

Date:

Signature:

.....

Address:

.....

* (To be scored in cases where no earnest money deposit is furnished)

NOTICE INVITING TENDER

Tender No: CU-YD26/LBSITW/2026

Dated: 14.09.2026

Tender for the “INTER COLLEGE TECHNO-CULTURAL FEST YAGNA DHRUVA’26” of LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram.

The Principal, LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram invites tender from experienced and reputed event production/stage, sound, lighting and technical service providers having proven track record for the “INTER COLLEGE TECHNO-CULTURAL FEST YAGNA DHRUVA’26” of LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram.

Superscription- Tender No: CU-YD26/LBSITW/2026, dated: 16.09.2026 for the “ INTER COLLEGE TECHNO - CULTURAL FEST YAGNA DHRUVA’26 ” LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram. (Schedula attached)	
Date and time of issuing of Tender forms	14.09.2026, 10:00 AM
Due date and time for receipt of Tender	22.09.2026, 02:00 PM
Date and time for opening of Tender	22.09.2026, 03:00 PM
Earnest Money Deposit	Rs:14000/- (Fourteen Thousand rupees only)
Tender Fee	Rs:2100/- (Two Thousand One Hundred rupees only)
Security Deposit	5% of the Quotated Amount
Supply & for providing services	Should be completed by 7 October 2026.
Address of Officer from whom Tender forms are to be obtained and to whom Tender are to be sent	The Principal, LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram – 695 012.

The Account details are as follows:

Name: College Union, LBSITW

Bank: State Bank of India, Poojappura

Accnt no: 67040062144, IFSC Code: SBIN0070032

Experienced and reputed event production/stage, sound, lighting and technical service providers having credible experience can only participate in the Tender. The participating bidders are required to submit the offer for all items.

Bidders are advised to study the Tender document carefully. Submission of the Tender shall be deemed to have been done after careful study and examination of all instructions, forms, terms and required specifications in the Tender document with full understanding of its implications. Tender not complying with all the given clauses in this Tender document are liable to be rejected.

Note:

1. The acceptance of the Tender will rest with the accepting authority and does not bind the accepting authority to accept the lowest bid or any Tender and reserve absolute right to accept or reject any Tender in full or in part or all Tender received; if no party is found suitable as per the requirement. Accepting authority reserves the right to fix the total quantity to be purchased which may change from the quantity mentioned in this Tender document.
2. The Tender reserves the right to accept any Tender, and to cancel/abort the Tender process and reject all Tenders at any time prior to award of contract, without thereby incurring any liability to the tenderer, or any obligation to inform the affected agency of the grounds for Principal's action and without assigning any reason.
3. The Tender inviting authority reserves the right for seeking extension of offers from the successful bidder. Acceptance of such request offer is however optional to the Tender provider.
4. Incomplete offers will not be considered and will be rejected.
5. Quality of the product should be ensured. Non-compliance of these parameters will lead to the rejection of the product.

6. Prices should be inclusive of all taxes.
7. The listed items are the basic requirements, the production team may recommend or include additional equipment and services as necessary for the smooth and professional conduct of the event.
8. The items listed in the Tender represent the basic equipment requirements. Tender providers shall clearly specify the brand name, model (where applicable) and quantity of each item proposed to provide.
9. The artist technical rider is attached separately and must also be considered while preparing the Tender.
10. The artist specific requirements should be fulfilled on artist's performance day. Remaining two days events can be conducted using basic requirements.
11. Tender providers should add a section stating the complimentary properties or facilities that will be provided by the team.
12. All arrangements and preparations must be completed prior to the event day.
13. The total quoted amount shall include the fuel charges required for 14 hrs of operation per day for all the three event days.



Dr. Smithamol M.B.

PRINCIPAL

LBSITW, POOJAPPURA

Tender for the “INTER COLLEGE TECHNO-CULTURAL FEST YAGNA DHRUVA’26” of LBS Institute of Technology for Women, Poojappura, Thiruvananthapuram.

Sealed Tenders are invited from experienced and reputed stage, light and sound service providers equipment and support service at LBS Institute of Technology for Women, Trivandrum on 8 ,9,10 of October for the occasion of our inter-college techno-cultural fest, YAGNA DHRUVA’26.

SL.NO	STAGE	Nos
1.	Black Masking	
2.	Stage Carpet	
3.	Ramp	16*8*05 Ft.
4.	Cooler	3
5.	Fan	3
6.	Barricade	80m
7.	Chair	300
8.	Podium	1
9.	LED Wall	300 sq ft.
10.	LED Wall Raiser	40*8
11.	Dome	60*40 Ft.
12.	Stage	40*32*05 Ft.
13.	Drum Riser	08*08 Ft.
14.	Key Riser	08*08 Ft.

SL.NO	LIGHTS
1.	Sharpy
2.	PAR Light
3.	Spot Light
4.	Blinder
5.	Strobe
6.	Lazer
7.	Haze Machine
8.	Smoke
9.	Truss
10.	Wash
11.	Light Console
12.	Light Engineer

SL.NO	SOUND
1.	Corded Mic
2.	Cordless Mic
3.	Monitor
4.	Sound Engineer
5.	Base
6.	Top

*As multiple venues will be used for the college event, the basic requirements for each venue should be met.

SL.NO	MEDIA
1.	Videographer
2.	Photographer
3.	Drone
4.	Aftermovie

SL.NO	VENUE
1.	Warm Pixel for Trees
2.	Halogen Lights
3.	Other Decoratives

SL.NO	SFX
1.	CO2 JET
2.	High Flame
3.	Blower/Popper
4.	Stadium Shot

SL.NO	POWER	Nos
1	Generator 125 Kv	3
2	Stand by 82kv	1
3.	Fuel (3 days)	14 hrs each

ARTIST REQUIREMENTS

SOUND & TECHNICAL REQUIREMENTS

2026 • Production Requirement Document

1. FRONT OF HOUSE SYSTEMS

Order of preference:

- L-Acoustics
- Meyer Sound
- JBL VTX
- D&B;
- Adamson
- RCF (HDL 50)
- Martin Audio
- Electro-Voice
- PA system must be tuned to the venue before the FOH engineer arrives on site.
- System must cover the entire audience area evenly. Add delay stacks if required.
- Separate output required for subs.

2. FRONT OF HOUSE CONSOLES

Digital consoles in order of preference:

- DiGiCo SD Series
- VENUE S6L
- Yamaha PM10, PM5 (RPro622 Stage Rack)
- SD9 and all other non-approved digital consoles will not be used without FOH authorization.

3. BACKLINE — DRUM KIT

Drum kit order of preference:

- Tama Starclassic
- Mapex Saturn
- Pearl Reference
- Mapex Black Panther
- DW Collectors

Cymbals — Zildjian K Custom:

- 17" Crash
- 18" Crash
- 18" EFX Crash
- 20" Ride or 21" Crash
- 18" or bigger China
- 14" Hi Hats
- 8" and 10" Crash

Hardware:

- 01 x Hi Hat Stand
- 02 x Snare Stand
- 09 x Cymbal Boom Stands
- 02 x Tom Mounts
- 01 x Drum Throne
- DW 9000 or Pearl Eliminator Pedal

Drum riser:

- 01 x 12 ft x 8 ft x 2 ft (H)
- 01 x Black Carpet
- 01 x Skirting for Riser

4. PERCUSSION RISER

- 01 x 12 ft x 8 ft x 2 ft (H)
- 01 x Black Carpet
- 01 x Skirting for Riser

5. KEYS

- Yamaha Montage M8X / M7X / M6X
- KORG Kronos 88 / 73 / 61
- No other keyboard brands will be accepted.

6. PERCUSSION INSTRUMENTS

1	LP Congas Set with Stand
2	LP Bongos Set with Stand
3	Punjabi Dhol with Stand
4	LP Darbuka Set with Stand
5	Chimes (LP)
6	Cowbell (LP)
7	Jam Block (LP) with appropriate mounts x2
8	8" Splash Cymbal with Stand
9	Long Cymbal Boom Stand x1
10	Stand for Yamaha DTX Sampler x1

7. DI BOXES

Order of preference:

- Radial
- Countryman
- BSS
- KT

8. MISCELLANEOUS

- Guitar Stands x3
- X Stand x1
- Drum Shield 24 x 60 inch
- Percussion Shield 24 x 60 inch
- Keyboard Double Tier Stand — Ultimate Pro or Stay Torre Series x1
- iPad Stand x1
- Laptop Stand x1

Trussing:

60 * 40 BOX TRUSS , Height Clearance 22ft , Center Cross Bar 2 no's

Lighting Console:

Grand MA3 or MA2 Full Size / Avolite Arena

Lighting Requirements:

Sl. No	INVENTORY	QUANTITY	COMMENTS
1.	LED BSW CMY / MOVING WASH	9	26 Degree
2.	LED PAR (FOH)	12	RGBW / WARM + WHITE
3.	2 LIGHT MOLE FAY	12	-
4.	4 LIGHT MOLE FAY	8	(Audience)
5.	LED PAR	16	RGBW
6.	MH SHARPY	32	BSW / 15R
7.	MOVING WASH	16	-
8.	BATTONS	12	RGBW
9.	TAMBORA BATTEN / LEAD MOVING HIGH BEAM BATTEN	24	RGBW
10.	HAZE MACHINE WITH FAN	6	ANTHARI / MARTIN
11.	SMOKE MACHINE	2	JET SMOKE
12.	RGB STROBE	16	-
13.	FOLLOW SPOT	1	15 R
14.	MIRROR BALL	1	WITH ROTATION
15.	10W LASER LIGHT	2	WITH CONTROLLER

SFX INDOOR

6 co2 jet (45kg)
4 flame
4 sparkular
2 big blower
2 stadium shot 10Q

General

- Working console mini pearl
- Firing system Happiness

VISUAL TECHNICAL REQUIREMENTS

LED Wall Requirements

- The LED wall should occupy the majority of the rear of the stage, with a minimum area of 1000 sq. ft.
- A minimum clearance of 2.5 feet should be maintained from the stage floor to the bottom of the screen.
- The LED wall should be configured as a single screen operated through one processor, above VX600.
- The LED wall design must be reviewed and approved by the production team prior to installation.
- The LED wall must be fixed securely with proper scaffolding support.
- Any modification to the approved design or installation method must be communicated in advance to the VJ and management team.

***Note:** If a larger LED display is planned, the design must be shared in advance for review and any necessary changes.*

AV Control (Front of House)

- A clear table or DJ riser table for the VJ equipment is required, with a height of 4 feet.
- High-quality video cables, including HDMI, C2 HDMI, and DisplayPort with 4K support, must be provided according to the stage requirements, along with backup cables.
- The VJ console should be placed at the centre in front of the stage, adjacent to the lighting console.
- One 4K camera is required for a close-up of the singer. The 4K output must be delivered to the console through an HDMI cable and capture card.
- The pixel maps for input and output must be discussed one week prior to the show.
- A backup laptop must remain on standby at the console at all times.

Equipment and Operational Requirements

- All equipment provided must be of professional quality, in perfect working condition, and accompanied by professional technicians at all times, including during the performance.
- All backline power supplies must be appropriate and must not be shared with any other equipment.
- Any loss or damage to equipment caused by a power blackout or any other reason at the venue will be borne by the organizers.
- No on-site change requests should be made to the visual operator during the performance.
- During the performance, no one should be present at the console except the in-house technician.
- During the performance, the stage LED screens and lights will operate according to the approved content and will be fully controlled by the production team.
- A fan is required at the console.

CRITICAL PRODUCTION REQUIREMENTS

- Sound, stage and lighting systems must be fully operational prior to band load-in time.
- All mics and lines must be checked before the band enters the stage.
- No frequency conflicts between wireless systems — verify before the band arrives.
- All outboard gear and AC circuits must be in place and tested.
- All batteries must be changed before the performance.
- The band will not perform in the absence of required gear.
- Production company must have sufficient mic stands and cables.
- Channels on the console will not be shared.
- Inform the band if any requirement cannot be met, so alternatives can be approved.
- No surprises in the venue — carry backup stage gear and monitors.

9. SOUND CHECK PROTOCOL

Duration	Minimum 3 hours required
Scheduling	Sound check scheduled prior to opening of doors
Door Policy	Doors held as necessary to facilitate proper sound check
Access	Only working personnel allowed in venue during sound check
Authorization	Any exceptions must be authorized by band representatives
Stage	Stage will not be altered or moved after sound check without Production Manager's direction

10. INPUT PATCH LIST — 48 CHANNELS TOTAL

1	Kick In	Shure Beta 91A	—
2	Kick Out	DPA / Shure / Audix	Small Boom
3	Snare Top	Shure SM57	Small Boom
4	Snare Bottom	Shure SM57	Clip
5	Hi Hats	DPA / Shure / Audix	Tall Straight
6	Tom 1	DPA / Shure / Audix	Clip
7	Tom 2	DPA / Shure / Audix	Clip
8	Floor Tom	DPA / Shure / Audix	Clip / Stand
9	Floor Tom 2	DPA / Shure / Audix	Clip / Stand
10	Overhead L	DPA / Shure / Audix	—
11	Overhead R	DPA / Shure / Audix	—
12	Snare 2 Top	Shure SM57	Small Boom
13	Snare 2 Bottom	Shure SM57	Clip
14	Sampler L	DI	—
15	Sampler R	DI	—
16	Bass	DI	—
17	Click	DI	—
18	Cue	DI	—
19	Singer's Cue	DI	—
20	Synth Bass	DI	—
21	Backing Track L	DI	—
22	Backing Track R	DI	—
23	Keys 1 L	DI	—
24	Keys 1 R	DI	—
25	Keys 2 L	DI	—
26	Keys 2 R	DI	—
27	Lead Guitar L	DI	—
28	Lead Guitar R	DI	—
29	Bongos	Shure SM57	Stand

30	Conga Low	Shure SM57	Stand
31	Conga High	Shure SM57	Stand
32	Darbuka	Shure SM57	Stand
33	Tabala	Shure SM58	Stand
34	Chimes	Shure SM58	Stand
35	Dhol Low	Shure Beta 98 (Wireless only)	Clip
36	Dhol High	Shure Beta 98 (Wireless only)	Clip
37	DTX L	DI	—
38	DTX R	DI	—
39	Flute	SM58 — Shure Wireless Only	—
40	Vocal	SM58 — Shure Wireless Only	—
41	Vocal — Guest	SM58 — Shure Wireless Only	—
42	Keyboard Talkback	SM58 Switched (Wired)	Stand
43	Flute Talkback	SM58 Switched (Wired)	Stand
44	Guitar Talkback	SM58 Switched (Wired)	Stand
45	Bass Talkback	SM58 Switched (Wired)	Stand
46	Drum Talkback	SM58 Switched (Wired)	Stand
47	Percussion Talkback	SM58 Switched (Wired)	Stand
48	Management Talkback	Any (Wireless Mic)	Wireless Only

WIRELESS, OUTPUT & STAGE REQUIREMENTS

11. WIRELESS SYSTEMS

- Shure AXIENT™ / ULX-D™ — Receiver and Transmitter
- Antenna Distributor with Flags

12. OUTPUT PATCH LIST

OUT 1 & 2	Vocal	IEM Stereo
OUT 3 & 4	Bass	IEM Stereo
OUT 5 & 6	Lead Guitar	IEM Stereo
OUT 7 & 8	Flute	IEM Stereo
OUT 9 & 10	Keyboard	IEM Stereo
OUT 11 & 12	Drums	IEM Stereo
OUT 13 & 14	Percussion	IEM Stereo
OUT 15 & 16	Vocal — Guest	IEM Stereo
OUT 17 & 18	Management	IEM Stereo
OUT 19	Front Wedge	Wedge Mono
LOCAL OUT 1	Shout Wedge	Wedge Mono
LOCAL OUT 2	Light Engineer	XLR Cable Mono
LOCAL OUT 3	Visual Engineer	XLR Cable Mono
LOCAL OUT 4 & 5	Monitor Cue IEM	IEM Stereo

13. STAGE PLOT — WRITTEN LIST

Stage positions, from stage left to stage right:

- Drums (stage left)
- Lead Guitar
- Vocal
- Flute
- Keyboard
- Percussion (stage right)

Monitor and power requirements:

- Percussion (Out 13–14) — stage left
- Drums (Out 11–12) — stage right
- Keyboards (Out 9–10) — stage right
- 220V power drops at Bass, Lead Guitar, Keyboards, Percussion, and Drums positions

Stage plot legend: IEM Monitor (Stereo) • Floor Wedge (Mono) • DI Box / Direct In • 220V Power Drop

14. PRODUCTION NOTE

These are the basic technical requirements. The production team may add further requirements as necessary according to the venue, stage, event layout, and available equipment.

For Tender Enquiries

Adithya Hemand

Chairperson-College Union 26

9778139242